

College of Chiropractors of British Columbia

How do I renew my registration?

Please read the following paragraph carefully. It identifies the sections of this form that are relevant to your renewal application.

If you are applying to renew your registration in the College of Chiropractors of British Columbia (the "CCBC") as:

- (a) a **full registrant** or a **non-practicing registrant** – see *section 1*;
- (b) a **limited registrant** – see *section 2*;
- (c) a **temporary registrant** – see *section 3*.

Note: All required fees, information and documentation must be received before your application will be processed.

1. To renew your registration as a **FULL REGISTRANT** or a **NON-PRACTICING REGISTRANT**, you must provide the Registrar with:

- (a) a completed and signed Form 4 "Application for Registration Renewal", a copy of which is attached to this form or is available on the CCBC website, www.bcchio.com;
- (b) payment of the applicable registration renewal fee:
 - (i) for second year FULL REGISTRANTS \$575
 - (ii) for third year FULL REGISTRANTS \$675
 - (iii) for all other FULL REGISTRANTS \$1,550
 - (iv) for NON-PRACTICING REGISTRANTS \$75
- (c) payment of any other outstanding fee, debt or levy that you currently owe to the CCBC under the *Health Professions Act* or the *Chiropractors Act*;
- (d) proof of professional liability insurance as required in section 84 of the Bylaws¹; and

¹ Section 84 of the Bylaws provides as follows:

84.(1) All full, limited, student and temporary registrants, and all employees of registrants or health profession corporations to whom aspects of practice involving patient assessment or treatment are delegated under Part 9, must obtain and at all times maintain professional liability insurance coverage in an amount of at least \$2,000,000 per claim in a form that is satisfactory to the college.

(2) For a period of 5 years following the grant of non-practising registration under section 47(1), a non-practicing registrant must maintain insurance coverage in the amount and form specified in

- (e) if you are renewing your registration as a FULL REGISTRANT, proof of having completed the applicable requirements of the quality assurance program – including all required continuing education hours and any outstanding practice self-review².

Note: If you fail to fulfill the registration renewal requirements by July 31, you will also have to pay the late renewal fee of \$200.

If you fail to fulfill the registration renewal requirements and to pay the late renewal fee of \$200 by August 15, your registration will be cancelled and you will have to apply to reinstate.

- 2. To renew your registration as a LIMITED REGISTRANT one time, for a period of up to one year, you must provide the Registrar with:**
- (a) a completed and signed Form 4 “Application for Registration Renewal”, a copy of which is attached to form or is available on the CCBC website, www.bcchio.com; and
- (b) payment of the \$575 registration renewal fee.
- 3. To renew your registration as a TEMPORARY REGISTRANT for one additional period of up to 90 days, you must, prior to the expiration of the temporary registration originally granted to you, provide the Registrar with:**
- (a) a completed and signed Form 4 “Application for Registration Renewal”, a copy of which is attached to this form or is available on the CCBC website, www.bcchio.com;
- (b) payment of the applicable registration renewal fee
- (i) sports related \$75
- (ii) all others \$675; and
- (c) if applicable, proof that your right to work in Canada has been extended for the additional period of temporary registration that you are seeking.

subsection (1) against liability arising from the practice of chiropractic while he or she was a full, limited or temporary registrant or a member of the college under the *Chiropractors Act*.

² See sections 57 to 60 of the CCBC Bylaws which are available on the CCBC website, www.bcchiro.com.