

College of Chiropractors of British Columbia

How do I reinstate my registration?

Please read the following paragraph carefully. It identifies the sections of this form that are relevant to your reinstatement application.

If you are applying to reinstate your registration in the College of Chiropractors of British Columbia (the "CCBC"):

- (a) within 2 months of a failure to renew your registration – see sections 1 and 5;
- (b) after your registration has been expired for longer than 2 months but not following disciplinary action – see sections 2, 4 and 5; or
- (c) following disciplinary action – see sections 3, 4 and 5.

NOTE: All required fees, information and documentation must be received before your application will be processed.

1. When applying to reinstate your registration within 2 months of a failure to renew, you must provide the Registrar with:

- (a) not later than two months after your registration expired, a completed and signed Form 6 "Application for Reinstatement", a copy of which is attached to this form or is available on the CCBC website, www.bcchio.com;
- (b) proof of completion of all applicable requirements of the quality assurance program – including all required continuing education hours and any outstanding practice self-review – as though you had not ceased to be registered¹;
- (c) payment of the applicable registration renewal fee:
 - (i) for second year FULL REGISTRANTS \$575
 - (ii) for third year FULL REGISTRANTS \$675
 - (iii) for all other FULL REGISTRANTS \$1,550
 - (iv) for LIMITED REGISTRANTS \$575
 - (v) for NON-PRACTICING REGISTRANTS \$75
- (d) payment of the \$200 reinstatement fee;

¹ See sections 57 to 60 of the CCBC Bylaws which are available on the CCBC website, www.bcchiro.com.

- (e) payment of any other outstanding fee, debt or levy that you owe to the CCBC under the *Health Professions Act* or the *Chiropractors Act*²; and
- (f) proof of professional liability insurance as required in section 84 of the Bylaws³.

2. When applying to reinstate after your registration has been expired for longer than 2 months but not following a disciplinary action, you must provide the Registrar with:

- (a) a completed and signed Form 6 "Application for Reinstatement", a copy of which is attached to this form or is available on the CCBC website, www.bcchio.com;
- (b) a signed criminal record check authorization form (available on the website of the British Columbia Ministry of Public Safety and the Solicitor General: www.pssg.gov.bc.ca/criminal-records-review/forms/docs/consent.pdf);
- (c) if you are or have been practicing chiropractic or another health profession in another jurisdiction, an authorization for a criminal record check in that jurisdiction;
- (d) if you are or have been authorized to practice chiropractic or another health profession in any other jurisdiction (Canadian or foreign), a letter or certificate, in a form satisfactory to the Registration Committee and dated within 60 days prior to the date of your application, from each body responsible for the regulation of the profession(s) specifying particulars of any cancellation, suspension, limitation or conditions on your entitlement to practice, or any investigation, review or proceeding which could lead to cancellation, suspension, limitation or conditions on your entitlement to practice;
- (e) if you are applying for reinstatement as a FULL REGISTRANT proof of completion of all applicable requirements of the quality assurance program, as though you had not ceased to be registered¹;
- (f) payment of the fee for reinstatement
 - (i) to FULL REGISTRATION \$320
 - (ii) to NON-PRACTICING REGISTRATION \$75;
- (g) payment of any other outstanding fee, debt or levy that you owe to the CCBC under the *Health Professions Act* or the *Chiropractors Act*;

² This includes the \$200 late renewal fee. See the related notes in section 1 of "How do I renew my registration?" which is available on the CCBC website at www.bcchiro.com.

³ Section 84 of the Bylaws provides as follows:

84. (1) All full, limited, student and temporary registrants, and all employees of registrants or health profession corporations to whom aspects of practice involving patient assessment or treatment are delegated under Part 9, must obtain and at all times maintain professional liability insurance coverage in an amount of at least \$2,000,000 per claim in a form that is satisfactory to the college.
- (2) For a period of 5 years following the grant of non-practising registration under section 47(1), a non-practicing registrant must maintain insurance coverage in the amount and form specified in subsection (1) against liability arising from the practice of chiropractic while he or she was a full, limited or temporary registrant or a member of the college under the *Chiropractors Act*.

- (h) proof of professional liability insurance as required in section 84 of the Bylaws³; and

further, if you are applying for reinstatement as a FULL REGISTRANT and your registration has been expired for 3 or more years prior to the date of your application, you must either:

- (i) successfully complete a clinical skills examination specified by the Registration Committee, or
- (j) satisfy the Registration Committee that your knowledge, skills and abilities are substantially equivalent to the standards of academic or technical achievement or other qualifications established in section 44(1)(a) and (b) of the CCBC Bylaws⁴.

3. When applying to reinstate your registration after it was suspended or cancelled following disciplinary action, you must provide the Registrar with:

- (a) a completed and signed Form 6 "Application for Reinstatement", a copy of which is attached form or is available on the CCBC website, www.bcchio.com;
- (b) a signed criminal record check authorization form (available on the website of the British Columbia Ministry of Public Safety and the Solicitor General: www.pssg.gov.bc.ca/criminal-records-review/forms/docs/consent.pdf);
- (c) if you are or have been practicing chiropractic or another health profession in another jurisdiction, an authorization for a criminal record check in that jurisdiction;
- (d) if you are or have been authorized to practice chiropractic or another health profession in any other jurisdiction (Canadian or foreign), a letter or certificate, in a form satisfactory to the Registration Committee and dated within 60 days prior to the date of your application, from each body responsible for the regulation of the profession(s) specifying particulars of any cancellation, suspension, limitation or conditions on your entitlement to practice, or any investigation, review or proceeding which could lead to cancellation, suspension, limitation or conditions on your entitlement to practice;
- (d) proof of completion of all applicable requirements of the quality assurance program¹, as though you had not ceased to be registered;
- (e) payment of the \$320 reinstatement fee;
- (f) payment of any other outstanding fee, debt or levy that you owe to the CCBC under the *Health Professions Act* or the *Chiropractors Act*;
- (g) proof of professional liability insurance as required in section 84 of the Bylaws³;

⁴ Section 44(1)(a) and (b) provide that the requirements for full registration include graduation from a recognized chiropractic education program and successful completion of the examinations specified by the Registration Committee less than 3 years prior to the date of the application for full registration.

A copy of Schedule "B" listing the recognized chiropractic education programs is attached to this form or is available on the CCBC website, www.bcchiro.com. The examinations currently specified by the Registration Committee for satisfaction of this requirement are the Canadian Chiropractic Examining Board examinations, Components A, B and C.

- (h) take any further actions that may be required by the Registration Committee, in order for it to satisfy itself that your registration will not:
- (i) pose an undue risk to public health or safety, or
 - (ii) otherwise be contrary to the public interest; and

further, if your registration has been expired for 3 or more years prior to the date of your application, you must either:

- (i) successfully complete a clinical skills examination specified by the Registration Committee, or
- (j) satisfy the Registration Committee that your knowledge, skills and abilities are substantially equivalent to the standards of academic or technical achievement or other qualifications established in section 44(1)(a) and (b) of the CCBC Bylaws⁴.

4. Registration fees

If your reinstatement application under section 2 or 3 is successful, you will be required to pay the registration fee applying to your category of registration and seniority. The applicable fees are set out in section 1(c) above.

5. Appeal and Review of refusal to register

Appeal to the Supreme Court

You may appeal to the British Columbia Supreme Court only if the Registration Committee

- refuses your application for reinstatement, or
- grants reinstatement your registration, but
 - for a limited time, or
 - subject to limits and conditions on your practice of chiropractic

for one of the following reasons:

- (a) your entitlement to practice a health profession has been cancelled or suspended in British Columbia or another jurisdiction,
- (b) you are currently subject to an investigation, review or other proceeding in British Columbia or another jurisdiction that could result in your entitlement to practice a health profession being cancelled or suspended,
- (c) you voluntarily relinquished your entitlement to practice a health profession in British Columbia or another jurisdiction with the effect of preventing the commencement or completion of an investigation, review or other proceeding that could have resulted in your entitlement to practice a health profession being cancelled or suspended,
- (d) you have been convicted of an indictable offence; or
- (e) you have failed to authorize a criminal record check, or as a result of a check the Deputy Registrar under the *Criminal Records Review Act* has determined that you present a risk of physical or sexual abuse to children.

You must commence that appeal within 30 days of the day on which you receive notice from the Registration Committee that your reinstatement has been refused or only granted with limits or conditions.

Review by the Health Professions Review Board

If for any other reason your application for reinstatement is refused or granted subject to limits or conditions on the practice of chiropractic, you may apply to the Health Professions Review Board for a review of that decision.

You must apply to the Review Board for a review within 30 days of the day on which you receive notice from the Registration Committee that your reinstatement has been refused or only granted with limits or conditions.

Information about the Review Board's process is available online at www.hprb.gov.bc.ca, or by contacting the Review Board by mail at PO Box 9429 Stn Prov Govt, Victoria BC V8W 9V1, or by telephone at (250) 953-4956, or toll free (within B.C.) at 1-888-953-4886.